

THE JAMMU AND KASHMIR REGISTRATION OF ELECTORS RULES, 1966

**Notification SRO 257, dated 16th June, 1966, Law Department
[As Amended by SRO 392, dated 29.9.2014]**

In exercise of the powers conferred by section 168 of the Jammu and Kashmir Representation of the People Act, 1957, and in supersession of the Jammu and Kashmir Representation of the People (Preparation of Assembly Constituencies Electoral Rolls) Rules, 1959 and the Jammu and Kashmir Representation of the People (Preparation of Council Constituencies Electoral Rolls) Rules, 1957, the Government of Jammu and Kashmir after consulting the Election Commission, hereby makes the following rules, namely:-

PART I

PRELIMINARY

1. Short title and commencement

(1) These rules may be called the Jammu and Kashmir Registration of Electors Rules, 1966.

(2) They shall come into force at once.

2. Definitions and interpretation

(1) In these rules, unless the context otherwise requires,-

(a) "Act" means the Jammu and Kashmir Representation of the People Act, 1957;

(b) "Declared Office" means an office declared by the Governor to be an office to which the provisions of sub-section (4) of section 16 apply;

¹[(bb) "Electronic Gazette" shall have the same meaning as assigned to it in clause (s) of sub-section (1) of section 2 of the Information Technology Act, 2000 (21 of 2000);]

(c) "Form" means a form appended to these rules and includes a translation thereof in any of the languages specified in the Sixth Schedule to the Constitution;

¹ Inserted by SRO 392, dated 29.9.2014.

- ¹[(cc) "Overseas elector" means a permanent resident of the State referred to in section 16A and who is not less than eighteen years of age on the qualifying date;]
- (d) "Registration Officer" means the Electoral Registration Officer of a constituency and includes an Assistant Electoral Registration Officer thereof;
- (e) "Roll" means the electoral roll for a Constituency;
- (f) "Section" means a section of the Act;
- ²[(g) *Omitted.*]

(2) The General Clauses Act, Samvat 1977 (XX of 1977) shall apply for the interpretation of these rules as it applies for the interpretation of an Act of the Legislature.

PART II

ELECTORAL ROLLS FOR ASSEMBLY CONSTITUENCIES

3. Meaning of constituency

In this part "constituency" means an Assembly Constituency.

4. Form and language of roll

The roll of each constituency shall be prepared in such form and in such language or languages as the Election Commission may direct.

5. Preparation of roll in parts

(1) The roll shall be divided into convenient parts which shall be numbered consecutively.

(2) The last part of the roll shall contain the names of every person having a service qualification and of his wife, if any, who are entitled to be included in that roll by virtue of a statement made under rule 7:

³[Provided that it shall not be necessary to include in the last part of the electoral roll the name of any person having a service qualification by virtue of clause (e) of sub-section (8) of section 16 of the Act.]

(3) The names of any person holding a declared office and of his wife, if any, who are entitled to be included in the roll by virtue of a statement made under rule 7 shall be included in the part of the roll pertaining to

¹ Inserted by SRO 392, dated 29.9.2014.

² Omitted vide SRO-57 dated 1-2-1972.

³ Added vide SRO-57 dated 1-2-1972.

the locality in which they would, according to that statement, have been ordinarily resident.

¹[(3A) The name of every overseas elector who is entitled to be included in the roll under section 16A, shall be included in the part of the roll pertaining to the locality in which his place of residence in India as mentioned in his passport is located.]

(4) The number and names included in any part of the roll shall not ordinarily exceed two thousand.

6. Order of names

(1) The names of electors in each part of the roll shall be arranged according to house number, unless the Chief Electoral Officer, subject to any general or special instructions issued by the Election Commission, determines in respect of any part that the alphabetical order is more convenient or that the names shall be arranged partly in one way and partly in the other.

(2) The names of electors in each part of the roll shall be numbered, so far as practicable, consecutively with a separate series of numbers beginning with the number one.

7. Statement under section 16

(1) Every person who holds a declared office or has a service qualification and desires to be registered in the roll for the constituency in which but for holding such office or having such qualification, he would have been ordinarily resident, shall submit to the ²[Registration officer] of the constituency, a statement in such one of the ³[Forms 1, 2, 2A and 3] as may be appropriate:

⁴[Provided that it shall not be necessary for a person who has a service qualification by virtue of clause (e) of sub-section (8) of section 16 of the Act to submit a statement under this rule.]

(2) Every statement submitted under sub-rule (1) shall be verified in the manner specified in the Forms.

1 Inserted by SRO 392, dated 29.9.2014.

2 Substituted vide SRO-1 dated 2-1-1973.

3 Substituted for "Forms 1, 2 and 3" by SRO 392, dated 29.9.2014.

4 Added vide SRO-57 dated 1-2-1972.

(3) Every such statement shall cease to be valid when the person making it ceases to hold a declared office or, as the case may be, have a service qualification.

8. Information to be supplied by occupants of dwelling houses

The Registration Officer may, for the purpose of preparing the roll, send letters or request in Form 4 to the occupants of dwelling houses in the constituency or any part thereof; and every person receiving any such letter shall furnish the information called for therein to the best of his ability.

¹**[8A. Manner of giving notice for registration of persons as overseas electors**

On the commencement of the Jammu and Kashmir Representation of the People (Amendment) Act, 2014 (IX of 2014) and at such other times as the Election Commission may direct, the Chief Electoral Officer may, for the purpose of inclusion of names of overseas electors in the roll, make a public notification requesting every person entitled to be registered as an overseas elector under section 16A to make an application under rule 8B and a copy of such notification shall be forwarded to all foreign missions of the Central Government and also make such further publicity as he may consider expedient and necessary.]

²**[8B. Inclusion of names of overseas electors in the rolls**

(1) Every overseas elector, who is not otherwise disqualified for registration and is desirous of being registered in the roll for the constituency pertaining to the locality in which his place of residence in the State as mentioned in his passport is located, may make an application in Form 6A to the concerned registration Officer directly or send the application to him by post.

(2) The provisions of sub-rules (2), (3) and (4) of rule 13 shall mutatis mutandis apply for filing of claims or objections to the inclusion of name or to any particulars of an entry or for transposition of any entry from one place to another in the roll as an overseas elector.

1 Inserted by SRO 392, dated 29.9.2014.

2 Inserted by SRO 392, dated 29.9.2014.

(3) Every application in Form 6A sent by post shall be accompanied by copies of all the documents mentioned in the said Form duly self attested.

(4) Every application in Form 6A presented in person to the registration officer shall be accompanied by photocopies of all the documents mentioned in the said Form along with originals thereof for verification by the registration officer.

(5) Where a personal hearing is necessary in respect of any claim for inclusion or objection to the inclusion of name in the roll as an overseas elector, the registration officer may, if considered necessary, designate an official in the Indian Mission in the concerned Country for the purpose.]

9. Access to certain registers

For the purpose of preparing any roll or deciding any claim or objection to a roll, any Registration Officer and any person employed by him shall have access to any register of births and deaths and to the admission register of any educational institution, and it shall be the duty of every person in charge of any such register to give to the said officer or person such information and such extracts from the said register as he may require.

10. Publication of roll in draft

As soon as the roll for a constituency is ready the Registration Officer shall publish it in draft by making a copy thereof available for inspection and displaying a notice in Form 5:-

- (a) at his office, if it is within the constituency, and
- (b) at such place in the constituency as may be ¹[specified by him for the purpose or in the official website of Chief Electoral Officer, Jammu and Kashmir], if his office is outside the constituency:

²[Provided that where such draft contains names of overseas electors, the copies of such rolls shall also be published in the Electronic Gazette or in the official website of the Chief Electoral Officer, Jammu and Kashmir.]

1 Substituted for "specified by him for the purpose" by SRO 392, dated 29.9.2014.

2 Inserted by SRO 392, dated 29.9.2014.

11. Further publicity to the roll and notice

The Registration Officer shall also-

- (a) make a copy of each separate part of the roll, together with a copy of the notice in Form 5 available for inspection at a specified place accessible to the public and in or near the area to which that part relates;
- (b) give such further publicity to the notice in Form 5 as he may consider necessary; and
- (c) supply free of cost two copies of each separate part of the roll to every political party for which a symbol has been exclusively reserved by the Election Commission.

12. Period for lodging claims and objections

Every claim for the inclusion of a name in the roll and every objection to an entry therein shall be lodged within a period of 30 days from the date of publication of the roll in draft under rule 10 ¹[or such shorter period as may be fixed by the Election Commission in this behalf]:

Provided that the Election Commission may, by notification in the Official Gazette, extend the period in respect of the constituency as a whole or in respect of any part thereof.

13. Form for claims and objections

(1) Every claim shall be-

- (a) in Form 6; ²[and]
- (b) signed by the person desiring his name to be included in the roll; ³[***]

⁴[***]

(2) Every objection to the inclusion of a name in the roll shall be-

- (a) in Form 7; ⁵[and]
- (b) preferred only by a person whose name is already included in that roll; ⁶[***]

⁷[***]

1 Inserted vide SRO-618 dated 13-11-1969.

2 Inserted by SRO 392, dated 29.9.2014.

3 Word "and" omitted by SRO 392, dated 29.9.2014.

4 Clause (c) "(c) countersigned by another person whose name is already included in that part of the roll in which the claimant desires his name to be included." omitted by SRO 392, dated 29.9.2014.

5 Inserted by SRO 392, dated 29.9.2014.

6 Word "and" omitted by SRO 392, dated 29.9.2014.

7 Clause (c) "(c) countersigned by another person whose name is already included in that part of the roll in which the name objected to appears." omitted by SRO 392, dated 29.9.2014.

(3) Every objection to a particular or particulars in an entry in the roll shall be-

- (a) in Form 8; and
- (b) preferred by the person to whom that entry relates.

¹[(4) Every application for transpositions of an entry from one part to another part of the roll shall be in ²[Form 8-A].]

14. Manner of lodging claims and objections

Every claim or objection shall-

- (a) either be presented to the Registration Officer or to such other officer as may be designated by him in this behalf; or
- (b) be sent by post to the Registration Officer.

15. Procedure of designated officer

Every officer designated under rule 14 shall-

- (a) maintain in duplicate a list of claims in Form 9, a list of objections to the inclusion of names in Form 10 and a list of objections to particulars in Form 11; and
- (b) keep exhibited one copy of each such list on a notice board in his office.

(2) Where a claim or objection is presented to him, he shall after complying with the requirements of sub-rule (1), forward it with such remarks, if any, as he considers proper to the Registration Officer.

16. Procedure of Registration Officer

The Registration Officer also shall-

- (a) maintain in duplicate the three lists in Forms 9, 10 and 11, entering thereon the particulars of every claim or objection as and when it is received by him whether directly under rule 14 or on being forwarded under rule 15; and
- (b) keep exhibited one copy of each such list on a notice board in his office:

³[Provided that where any claim or objection relates to registration of a person as an overseas elector, a list of such claim or objection shall be exhibited on the notice board in his office and shall also be published in the Electronic Gazette or in the official website of the Chief Electoral

1 Sub-rule (4) inserted vide SRO-11 dated 21-01-2004.

2 Substituted for "Form 8" by SRO 392, dated 29.9.2014.

3 Inserted by SRO 392, dated 29.9.2014.

Officer, Jammu and Kashmir in such Form as the Election Commission may direct.]

17. Rejection of certain claims and objections

Any claim or objection which is not lodged within the period, or in the form and manner, herein specified, shall be rejected by the Registration Officer.

18. Acceptance of claims and objections without inquiry

If the Registration Officer is satisfied as to the validity of any claim or objection, he may allow it without further enquiry after the expiry of one week from the date on which it is entered in the list exhibited by him under clause (b) of rule 15:

Provided that where before any such claim or objection has been allowed, a demand for inquiry has been made in writing to the Registration Officer by any person, it shall not be allowed without further inquiry.

19. Notice of hearing claims and objections

(1) Where a claim or objection is not disposed of under rule 17 or rule 18, the Registration Officer shall-

- (a) specify in the list exhibited by him under clause (b) of rule 16 the date, time and place of hearing of the claim or objection; and
- (b) give notice of the hearing-
 - (i) in the case of a claim, to the claimant in Form 12;
 - (ii) in the case of an objection, to the inclusion of a name, to the objector in Form 13 and to the person objected to in Form 14; and
 - (iii) in the case of an objection to a particular or particulars in an entry, to the objector in Form 15.

(2) A notice under this rule may be given either personally or by registered post or by affixing it to the person's residence or last known residence within the constituency.

20. Inquiry into claims and objections

(1) The Registration Officer shall hold a summary inquiry into every claim or objection in respect of which notice has been given under rule 19 and shall record his decision thereon.

(2) At the hearing, the claimant or, as the case may be, the objector and the person objected to and any other person who, in the opinion of

the Registration Officer, is likely to be of assistance to him, shall be entitled to appear and be heard.

- (3) The Registration Officer may in his direction-
- (a) require any claimant, objector or person objected to appear in person before him;
 - (b) require that the evidence tendered by any person shall be given on oath and administer an oath for the purpose.

21. Inclusion of names inadvertently omitted

(1) If it appears to the Registration Officer that owing to inadvertence or error during preparation, the names of any electors have been left out of the roll and that remedial action should be taken under this rule, the Registration Officer shall-

- (a) prepare a list of the names and other details of such electors;
- (b) exhibit on the notice board of his office a copy of the list together with a notice as to the time and place at which the inclusion of these names in the roll will be considered, and also publish the list and the notice in such other manner as he may think fit; and
- (c) after considering any verbal or written objections that may be preferred, decide whether all or any of the names should be included in the roll.

(2) If any statements under rule 7 are received after the publication of the roll in draft under rule 10, the Registration Officer shall direct the inclusion of the names of the electors covered by the statements in the appropriate parts of the roll.

¹**[21-A. Deletion of names**

If it appears to the registration officer at any time before the final publication of the roll that owing to inadvertence or error or otherwise, the names of dead persons or of persons who have ceased to be, or are not, ordinarily residents in the constituency or of persons who are otherwise not entitled to be registered in that roll, have been included in the roll and that remedial action should be taken under this rule, the registration officer, shall-

- (a) prepare a list of the names and other details of such electors;

1 Substituted by SRO 392, dated 29.9.2014.

- (b) exhibit on the notice board of his office a copy of the list together with a notice as to the time and place at which the question of deletion of these names from the roll will be considered, and also publish the list and the notice in such other manner as he may think fit; and
- (c) after considering any verbal or written objections that may be preferred, decide whether all or any of the names should be deleted from the roll:

Provided that before taking any action under this rule in respect of any person on the ground that he has ceased to be, or is not, ordinarily resident in the constituency, or is otherwise not entitled to be registered in that roll, the registration officer shall make every endeavor to give him a reasonable opportunity to show cause why the action proposed should not be taken in relation to him.]

22. Final publication of roll

(1) The Registration Officer shall thereafter,-

- (a) prepare a list of amendments to carry out his decisions under rules 18, 20, ¹[21 and 21-A] and to correct any clerical or printing errors or other inaccuracies subsequently discovered in the roll; and
- (b) publish the roll, together with the list of amendments, by making a complete copy thereof available for inspection and displaying a notice in Form 16 at his office ²[:]

³[Provided that where the roll contains the name of any overseas elector the same shall also be published in the Electronic Gazette or in the official website of the Chief Electoral Officer, Jammu and Kashmir.]

- ⁴[(c) subject to such general or special directions as may be given by the Election Commission supply, free of cost, two copies of the roll, as finally published, with the list of amendments, if any, to every political party for which a symbol has been exclusively reserved by the Election Commission.]

1 Substituted vide SRO-365 dated 25-7-1970.

2 Substituted for "." by SRO 392, dated 29.9.2014.

3 Inserted by SRO 392, dated 29.9.2014.

4 Inserted by SRO 392, dated 29.9.2014.

(2) On such publication, the roll together with the list of amendments, shall be the electoral roll, of the constituency.

¹[(3) Where the roll (hereinafter in this sub-rule referred to as the basic roll) together with the list of amendments, become the electoral roll for a constituency under sub-rule (2), the Registration Officer may, for the convenience of all concerned, integrate, subject to any general or special directions issued by the Election Commission in this behalf, the list into the basic roll by including the names of electors in the list together with all particulars relating to such electors in the relevant parts of the basic roll itself so, however, that no change shall be made in the process of such integration in the name of any elector or in any particulars relating to any elector as given in the list of amendments.]

23. Appeals form orders deciding claims and objections

(1) An appeal shall lie from any decision of the Registration Officer under rule 20 or ²[rule 21 or 21-A] to such officer of Government as the Election Commission may designate in this behalf (hereinafter referred to as the appellate officer):

Provided that an appeal shall not lie where the person desiring to appeal has not availed himself of his right to be heard by, or to make representations to, the Registration Officer on the matter which is the subject of appeal.

(2) Every appeal under sub-rule (1) shall be-

- (a) in the form of a memorandum signed by the appellant, and
- (b) presented to the appellate officer within a period of fifteen days from the date of announcement of the decision or sent to that officer by registered post so as to reach him within that period.

(3) The presentation of an appeal under this rule shall not have the effect of staying or postponing any action to be taken by the Registration Officer under rule 22.

(4) Every decision of the appellate officer shall be final, but in so far as it reverses or modifies a decision of the Registration Officer shall take effect only from the date of the decision in appeal.

1 Rule 22 (3) inserted vide SRO-403 dated 11-8-1970.

2 Substituted vide SRO-365 dated 25-7-1970.

(5) The Registration Officer shall cause such amendments to be made in the roll as may be necessary to give effect to the decision of the appellate officer under this rule.

24. Special provision for preparation of rolls on re-delimitation of constituency

(1) If any constituency is delimited a new in accordance with law and it is necessary, the Election Commission may direct that it shall be prepared-

- (a) by putting together the rolls of such of the existing constituencies or parts thereof as are comprised within the new constituency; and
- (b) by making appropriate alterations in the arrangement, serial numbering and headings of the rolls so compiled.

(2) The roll so prepared shall be published in the manner specified in rule 22 and shall, on such publication, be the electoral roll for the new constituency.

¹**[24-A. Special provision for amendment of electoral rolls**

Notwithstanding anything contained in sub-rule (2) of rule 22 or in sub-rule (2) of rule 24 of these rules, where the Registration Officer for a Parliamentary Constituency in the State has, in the course of preparing the roll for that Constituency, directed under rule 22 of the Registration of Electors Rules, 1966, any amendments to be carried out in any part of that roll as published in draft, other than a part relating to Indian citizens who are not permanent resident of the State, the same amendments shall be carried out by the Registration Officer of the Assembly Constituency concerned in the corresponding part of the roll for that Assembly Constituency.

25. Revision of rolls

(1) The roll for every constituency shall be revised under sub-section (2) of section 17 either intensively or summarily, or partly intensively and partly summarily, as the Election Commission may direct.

(2) Where the roll or any part thereof is to be revised intensively ²[x x x], it shall be prepared afresh and rules 4 to 23 shall apply in relation to such revision as they apply in relation to the first preparation of a roll.

1 Rule 24-A inserted vide SRO-463 dated 6-12-1966.

2 Words "in a year" omitted by SRO-519 dated 2-12-1967.

(3) When the roll or any part thereof is to be revised summarily ¹[x x x], the Registration Officer shall cause to be prepared a list of amendments to the relevant parts of the roll on the basis of such conformation as may be readily available and publish the roll together with the list of amendments in draft; and the provisions of ²[rules 8A to 23] shall apply in relation to such revision as they apply in relation to the first preparation of a roll.

(4) Where at any time between the publication in draft of the revised roll under sub-rule (2) or of the roll and list of amendments under sub-rule (3) and the final publication of the same under rule 22, any names have been directed to be included in the roll for the time being in force under section 19, the Registration Officer shall cause the names to be included also in the revised roll unless there is, in his opinion, any valid objection to such inclusion.

³**[26. Correction of entries and inclusion of names in electoral rolls**

(1) Every application under section 18 or sub-section (1) of section 19 shall be made in duplicate in such one of the Forms ⁴[6, 6A, 7, 8], 8-A and 8-B as may be appropriate:

⁵[Provided that the statements in Forms 2, 2A and 3, from persons having service qualifications, received after the final publication of the electoral roll shall be deemed to be the applications under section 18 and 19.]

⁶[(1A) Every such application as is referred to in sub-rule (1) shall be presented to the registration officer in such manner as the Election Commission may direct.]

⁷[x x x x].

⁸[(2) The Registration Officer shall, immediately on receipt of such application, direct that one copy thereof be pasted in some conspicuous

1 Words "in a year" omitted by SRO-519 dated 2-12-1967.

2 Substituted for "rules 9 to 23" by SRO 392, dated 29.9.2014.

3 Rules 26 and 27 substituted by SRO-519 dated 2-12-1967.

4 Substituted for "6, 7, 8" by SRO 392, dated 29.9.2014.

5 Inserted by SRO 392, dated 29.9.2014.

6 Inserted by SRO 392, dated 29.9.2014.

7 Sub-rules (2) and (2-a) shall be omitted by SRO 109 dt. 3.6.1994.

8 Sub-rules (3) and (4) renumbered as sub-rules (2) and (3) vide SRO-109 dated 3-6-1994.

place in his office together with a notice inviting objections to such application within a period of seven days from the date of such pasting.

(3) The Registration Officer shall, as soon as may be, after the expiry of the period specified in sub-rule (3), consider the objections, if any, received by him and shall, if satisfied ¹[direct the inclusion, deletion, correction or transposition of entries in the roll, as may be necessary:]

Provided that when an application is rejected by the Registration Officer, he shall send in writing a brief statement of his reasons for such rejection.]

27. Appeals from orders under rule 26

(1) Every appeal under section 19-A shall be-

- (a) in the form of a memorandum signed by the applicant;
- ²(b) accompanied by a copy of the order appealed from and ³[a fee of one rupee] to be-
 - (i) paid by means of non-judicial stamps; or
 - (ii) deposited in a Government treasury or the Jammu and Kashmir Bank Ltd. in favour of the Chief Electoral Officer; or
 - (iii) paid in such other manner as may be directed by the Election Commission; and]
- (c) presented to the Chief Electoral Officer within a period of fifteen days from the date of the order appealed from or sent by registered post so as to reach him within that period:

⁴[Provided that the Chief Electoral officer may condone the delay in the presentation of the appeal to him, if he is satisfied that the appellant has sufficient cause for not presenting it within the time prescribed.]

⁵[1-A] Where the fee is deposited under clause (b) (ii) of sub-rule (1) the appellant shall enclose with the memorandum of appeal a Government treasury receipt in proof of the fee having been deposited.]

(2) For the purposes of sub-rule (1), an appeal shall be deemed to have been presented to the Chief Electoral Officer, when the memoran-

1 Substituted for "that the applicant is entitled to be registered in the roll, direct his name to be included therein:" by SRO 392, dated 29.9.2014.

2 Substituted vide SRO-22 dated 18-1-1971.

3 Substituted vide SRO-173 dated 18-5-1968.

4 Inserted by SRO 392, dated 29.9.2014.

5 Sub-rule (1-A) inserted vide SRO-173 dated 18-5-1968.

dum of appeal is delivered by, or on behalf of the appellant to the Chief Electoral Officer himself or to any other officer appointed by him in this behalf.]

¹**[27-A. Identity cards for electors in notified constituencies**

(1) The Election Commission may, with a view to preventing impersonation of electors and facilitating their identification at the time of poll, by notification in the Jammu and Kashmir Government Gazette direct that the provision of this rule shall apply to any such constituency or part thereof as may be specified in the notification.

(2) The Registration Officer for such notified constituency shall, as soon as may be, after the issue of the notification under sub-rule (1), arrange for the issue to every elector of an identity card prepared in accordance with the provisions of this rule.

(3) The identity card shall-

- (a) be prepared in duplicate;
- (b) contain the name, age, residence and such other particulars of the elector as may be specified by the Election Commission;
- (c) have affixed to it a photograph of the elector which shall be taken at the expense of the Government; and
- (d) bear the facsimile signature of the Registration Officer:

Provided that if the elector refuses or evades to have his photograph taken, or cannot be found at his residence by the official photographer in spite of repeated attempts, no such identity card shall be prepared for the elector and a note of such refusal or evasion or that the elector could not be found at his residence in spite of repeated attempts shall be made in the copy of the roll maintained by the Registration Officer.

(4) One copy of the identity card prepared under sub-rule (3) shall be retained by the Registration Officer and the other copy shall be delivered to the elector to be kept by him for production at the time of poll.]

1 Rule 27-A inserted vide SRO-519 dated 2-12-1967.

PART II-A**ELECTORAL ROLL FOR COUNCIL CONSTITUENCIES****28. Rolls for local authorities' constituencies**

(1) The roll for every local authorities' constituency shall be prepared and maintained in such form, manner and language or languages as the Election Commission may direct.

(2) The provisions of rule 26 except sub-rules (3) and (4) thereof and rule 27 shall apply in relation to local authorities constituencies as they apply in relation to Assembly Constituencies:

Provided that an application for inclusion of a name shall be made in Form 17:

Provided further that-

- (a) where an application referred to in sub-rule (1) of rule 26 is received by the Chief Electoral Officer, he shall direct the Electoral Registration Officer to refer, and
- (b) where such application is received direct by the Electoral Registration Officer, he shall refer,

such application to the Chief Executive Officer of the local authority concerned and on receipt of information in relation thereto from the Chief Executive Officer, the Electoral Registration Officer shall act in accordance with clause (d) of sub-section (2) of section 21.

29. Rolls for Panchayats Constituencies

(1) The roll for every Panchayat constituency shall be prepared and maintained in such form, manner and language or languages as the Election Commission may direct.

(2) The provisions of rule 26 except sub-rules (3) and (4) thereof and rule 27 shall apply in relation to Panchayat Constituencies as they apply in relation to Assembly Constituencies:

Provided that an application for inclusion of a name shall be made in Form 18:

Provided further that-

- (a) where an application referred to in sub-rule (1) of rule 26 is received by the Chief Electoral Officer, he shall direct the Electoral Registration Officer to refer, and
- (b) where such application is received direct by the Electoral Registration Officer, he shall refer such application to the Panchayat Officer of the Province of Jammu and of the

Province of Kashmir and on receipt of the information in relation thereto from the Panchayat Officer, the Electoral Registration Officer shall act in accordance with clause (d) of sub-section (4) of section 21.

PART III

PRESERVATION AND DISPOSAL OF ELECTORAL ROLLS

30. Custody and preservation of rolls and connected papers

(1) After the roll for a constituency has been finally published, the following papers shall be kept in the office of the Registration Officer or at such other place as the Chief Electoral Officer may by order specify until the expiration of one year after the completion of the next intensive revision of that roll:-

- (a) one complete copy of the roll;
- (b) statements submitted to the Chief Electoral Officer under rule 7;
- (c) statements submitted to the Registration Officer under rule 8;
- (d) register of enumeration forms;
- (e) applications in regard to the preparation of the roll;
- (f) manuscript part prepared by enumerating agencies and used for compiling the roll;
- (g) papers relating to claim and objections;
- (h) papers relating to appeals under rule 23; and
- (i) applications under sections 18 and 19.

(2) One complete copy of the roll for each constituency duly authenticated by the Registration Officer shall also be kept in such place as the Chief Electoral Officer may specify for a period of six years from the date of its final publication.

31. Inspection of electoral rolls connected papers

Every person shall have the right to inspect the election papers referred to in rule 30 and to get attested copies thereof on payment of such fee as may be fixed by the Chief Electoral Officer.

32. Disposal of electoral rolls and connected papers

(1) The papers referred to in rule 30 shall on the expiry of the period specified therein and subject to such general or special directions, if any, as may be given by the Election Commission in this behalf be disposed of in such manner as the Chief Electoral Officer may direct.

(2) Copies of electoral roll for any constituency in excess of the number required for deposit under rule 30 and for any other public purpose shall be disposed of at such time and in such manner as the Election Commission may direct and until such disposal shall be made available for sale to the public.

FORM 1

[See rule 7]

STATEMENT AS TO PLACE OF ORDINARY RESIDENCE BY A PERSON HOLDING A DECLARED OFFICE UNDER SECTION 164(4) OF THE ACT

Full name _____

Father's/¹Mother's/Husband's name _____

Age _____ Years.

Office held _____

I hereby declare that I am a permanent resident of the State and that but for my holding the above-mentioned office, I would have been ordinarily resident at (full postal address) _____

I further declare that my wife (name) _____ aged _____ years ordinarily resides with me and is a permanent resident of the State.

This cancels any previous statement as to place of ordinary residence made by me.

Place _____

Signature _____

Date _____

FORM 2

[SEE RULE 7]

STATEMENT AS TO PLACE OF ORDINARY RESIDENCE BY A MEMBER OF THE ARMED FORCES

I hereby declare that I am a permanent resident of the State and that but for my service in the Armed Forces I would have been ordinarily resident at.

House No _____

Street/Mohalla _____

¹ Inserted vide SRO-112 dated 9-6-1994.

 Town/Village _____
 Post Office _____
 Police station _____
 Tehsil _____
 District _____
 State _____
 My full Name _____
 Service No. _____ Rank _____
 Service/Corps/Regiment _____
 Name and address of record office _____
 Age on 1st January _____ Years _____

¹In case of any objection or doubt regarding my being permanent resident of the State, my relative or friend _____ resident of _____ Tehsil _____ District _____ will provide the necessary evidence of proof.

I further declare that my wife _____ age on 1st January _____ years, ordinarily reside with me and is a permanent resident of the State.

This cancels any previous statement as to ordinary place of residence made by me.

Date _____ 20 _____

Signature

Record Office Verified and found correct

Folio No _____ (Signature) _____
 (Designation) _____
 Officer-in-charge, Records.

Place _____

Date _____

¹ Delete if not applicable.

(FOR USE IN THE ELECTION OFFICE)

Statement received on the _____ 20 _____ Registered in the electoral roll for _____ Assembly Constituency (No. _____) Service voters Part, at S. No. _____.

¹[Electoral Registration Officer]

Date _____ 20_____ .

²**[FORM 2A**

(See rule 7)

STATEMENT AS TO PLACE OF ORDINARY RESIDENCE BY A MEMBER OF THE ARMED POLICE FORCE OF A STATE, WHO IS SERVING OUTSIDE THAT STATE

I hereby declare that I am a citizen of India and that but for my service outside the State in the armed police force mentioned below, I would have been ordinarily resident at:—

House No.

Street/Mohalla.....

Locality.....

Town/Village.....

Post Office.....

Police Station.....

Tehsil/Taluka.....

District.....

State.....

My full name Rank

Buckle No.

Name of armed police force

Name and address of the office of the Commandant

Age last birthday. Years

*I further declare that my wife age years, ordinarily resides with me and is a citizen of India.

¹ Substituted vide SRO-1 of 2-1-1973.

² Inserted by SRO 392, dated 29.9.2014.

This cancels any previous statement as to ordinary place of residence made by me.

Date:.....20
(Signature)

*Delete if not applicable.

Commandant's Office Verified and found correct

Folio No.
(Signature).....

Place.....
(Designation).....

Date.....
Commandant

(For use in the Election Office)

Statement received on the 20

Registered in the electoral roll for the
Assembly Constituency (No.....). Service voter's part, at S.No.
Date.....20

Electoral Registration Officer.]

FORM 3

[See rule 7]

**STATEMENT AS TO PLACE OF ORDINARY RESIDENCE BY A
PERSON EMPLOYED UNDER THE GOVERNMENT OF INDIA
IN A POST OUTSIDE THE STATE.**

Full name _____
Father's/¹Mother's/Husband's name _____
Age on 1st January _____ Description
of post held outside India _____

I hereby declare that I am a permanent resident of the State and that but for my being employed under the Government of India in the

1 Inserted vide SRO-112 dated 9-6-1994.

above-mentioned post, I would have been ordinarily resident at (full postal address _____)

I further declare that my wife (name) _____ aged on 1st January _____ ordinarily resides with me and is a permanent resident of the State.

This cancels any previous statement as to place of ordinary residence made by me.

Signature _____

Place _____

Date _____

Signature _____

Verified Signature _____

Designation of the
Head of Office _____

(FOR USE IN THE ELECTION OFFICE)

Statement received on the _____ 200
____ Registered in the electoral roll for the _____ Assembly
Constituency (No. _____) Service voters Part, at S. No.

¹[Electoral Registration Officer].

Date _____

FORM 4

[See rule 8]

LETTER OF REQUEST

To

The Occupant of _____

Place _____

Date _____

Sir/Madam,

The preparation of the electoral roll for the Assembly Constituency in which you are residing has been taken in hand. It will greatly facilitate my work if you will kindly complete the statement below after reading the attached instructions and hand it over to my assistant who will call for it.

Electoral Registration Officer of the _____

¹ Substituted vide SRO-1 of 2-1-1973.

Assembly Constituency

STATEMENT

Name and particulars of adult citizens ordinarily residing in the above premises

Name of citizen	Particulars as to father ¹ [or Mother] or husband	Age on 1st January, 200__ .
1		
2		
3		
4		
5		
6		
7		
etc.		
		Signature _____
		Date _____

INSTRUCTIONS

1. Enter the names of all persons who have completed 21 years of age on or before the 1st of January of this year and who are ordinarily residing in the premises.
2. Only the names of those who are permanent resident of the State should be entered.
3. Enter against Serial No. 1 in the first column, the name of the head or other senior member of the family provided he or she has the qualifications mentioned in paragraphs 1 and 2 above.
4. 'Ordinarily residing' does not mean that the person should be actually in the house when you are filling in the form. The persons who normally live in the house should be included even though they may be temporarily absent e.g. on a journey or on business or in hospital on the other hand, a guest or visitor who normally lives elsewhere but happens to be in the house at the time should not be included.

1. Inserted vide SRO-112 dated 9-6-1994.

5. All ordinary residents of the house should be included whether they are members of the family or not. But do not enter the name of any person who is a member of the Armed Forces of India or is employed under the Government of India in a post outside India or the name of such person's wife if she ordinarily resides with him.
6. In the case of every male citizen, enter in the second column the name of his father preceded by the words "son of".
7. In the case of every female citizen, enter in the second column:—
 - (i) the name of the husband preceded by the words "wife of" if she be married;
 - (ii) the name of the late husband preceded by the words "widow of" if she be a widow; and
 - (iii) the name of the father ¹[or mother] preceded by the words "daughter of" if she be unmarried.
8. In the third column enter the age of the citizen as accurately as possible giving only the number of complete years and ignoring the months.

FORM 5

[See rule 10]

NOTICE OF PUBLICATION OF ELECTORAL ROLL IN DRAFT

To

The Electors of the _____ Constituency.

Notice is hereby given that the electoral roll has been prepared in accordance with the Jammu and Kashmir Registration of Electors Rules, 1966, and a copy thereof is available for inspection at my office, and at _____ during office hours.

If there be any claim for the inclusion of a name in the rolls or any objection to the inclusion of a name or any objection to particulars in any entry, it should be lodged on or before the _____ 200 _____ in Forms 6, 7 or 8 as may be appropriate.

Every such claim or objection should either be presented in my office or to _____ or sent by post to the address given below so as to reach me not later than the aforesaid date.

¹ Inserted by SRO-112 dated 9-6-1994

Electoral Registration Officer
(Address _____
_____)

Date _____

¹**[FORM 6**

[See rule 13(1) and 26]

**APPLICATION FOR INCLUSION OF
NAME IN ELECTORAL ROLL**

To

The Electoral Registration Officer,
....., Assembly/Parliamentary constituency.

Sir,

I request that my name be included in the electoral roll for the above constituency. Particulars in support of my claim for inclusion in the electoral roll are given below:-

I. Applicant's details	Name		Surname (if any)	
Age as on 1st January,	Years:	Months:	Sex (male/female):	
Date of birth, if known:	Day:	Month:	Year:	
Place of birth:	Village/Town:			
	District:	State:		
	Name		Surname (if any)	
** Father's Name				
Mother's Name				
Husband's Name				

* Please give the year i.e. 2003, 2004 etc.

** Strike out the inappropriate alternative.

II. Particulars of place of ordinary residence (Full address):

House/Door number:

Street/Area/Locality/Mohalla/Road:

Town/Village:

Post Office:

Pin Code:

Tehsil:

District:

.....(Perforation).....

RECEIPT FOR APPLICATIONReceived the application in Form 6 of ¹Shri/ Shrimati/ Kumari.....
²Address.....

Date.....

Signature of the officer receiving the application on
behalf of the Electoral Registration Officer
(Address).....**III. Details of member(s) of applicant's family already included in the current electoral roll of the Constituency:**

Name	Relationship with applicant	Part number of the roll of the constituency	Serial number in that Part	Elector's photo identity card (if issued) number
------	-----------------------------	---	----------------------------	--

1.

2.

IV. Declaration:

I hereby declare that to the best of my knowledge and belief:-

(i) I am a citizen of India; (ii) I am ordinarily resident at the address given in Para II above since (date, month, year); (iii) I have not applied for the inclusion of my name in the electoral roll for any other constituency; (iv) my name has not already been included in the electoral roll for this or any other assembly/parliamentary constituency.

or

1 To be filled in by the applicant.

2 To be filled in by the applicant.

¹my name may have been included in the electoral roll for
constituency inState in which I was ordinarily resident earlier at the
address mentioned below and, if so, I request that the same may be deleted from
that electoral roll.

Full address (Earlier place of ordinary residence):

Elector's photo identity card (if issued) number; ... ; date of issue
.....

Place:

Signature or thumb impression of the applicant

Date :

Note.- Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 140-A Representation of the People Act, 1957 (IV of 1957).

Details of action taken
(To be filled by Electoral Registration Officer of the constituency)

The application of Shri/Smt./Km.
for inclusion of name in the electoral roll in Form 6 has been ac-
cepted¹/rejected¹

Detailed reasons for ¹acceptance [under or in pursuance of rule
18¹/20¹/26(3)]² or ^{*}rejection [under or in pursuance of rule 17 /20^{*} /26(3)]²:

Place: Signature of Electoral (Seal of the Electoral

Date: Registration Officer Registration Officer)

1 Strike out the inappropriate alternatives.

2 During continuous updating after final publication of electoral roll.

¹**[FORM 6A**

(See rule 8B)

**APPLICATION FOR INCLUSION OF NAME IN ELECTORAL
ROLL BY AN OVERSEAS ELECTOR**

To

The Electoral Registration Officer;
_____Assembly Constituency.

District.....

State in India.....

SPACE FOR PASTING ONE RECENT PASSPORT SIZE PHOTOGRAPH[3.5 x 3.5 c.m.] SHOWING FRONTAL VIEW OF FULL FACE WITHIN THIS BOX
--

Sir,

I request that my name be included in the electoral roll for the Constituency in which my place of residence, as per the particulars furnished below in item 1(h), is located.

PART-A

1. Particulars in support of my claim for inclusion in the electoral roll are given below:

- (a) Name.....
- (b) MiddleName.....
- (c) Surname.....
- (d) Date of Birth Day MonthYear
- (e) Sex(Male/Female).....
- (f) Place of Birth—
 - (i) Village/Town.....
 - (ii) District.....
 - (iii) State.....

¹ Inserted by SRO 392, dated 29.9.2014.

(g) Father's/Mother's/Husband's details

- (i) Name.....
- (ii) MiddleName.....
- (iii) Surname.....

(h) Place of Ordinary Residence in India (Full Address as given in the Passport)

- (i) House/Door number
- (ii) Street/ Area/Locality/Mohalla/Road
- (iii) Town/Village.....
- (iv) Post Office
- (v) Pin Code
- (vi) Tehsil/Taluka/Mandal/Thana.....
- (vii) District.....

(i) Passport Details-

- (i) PassportNumber.....
- (ii) Place of Issue of current Indian Passport.....
- (iii) Date of Issue of current Indian passport.....
- (iv) Date of expiry of current Indian passport.....

(Copies of the relevant pages of the passport containing the particulars mentioned at items (a) to (i) above to be enclosed-duly self attested if sent by post and produced with the original passport if presented in person before the registration officer)

(j) Details of Visa of the Country of current residence-

- (i) VisaNumber.....
- (ii) Type of Visa (Single Entry/Multiple Entry/Tourist/Work Visa etc).....
- (iii) Date of issue of Visa.....
- (iv) Place of issue of Visa.....
- (v) Date of expiry of Visa.....
- (vi) Name of the Issuing Authority.....

(Copies of the relevant pages of the passport containing the current valid visa endorsement mentioned above to be enclosed- duly self attested if sent by post and produced with the original passport if presented in person before the registration officer)

2. Description of Absence from Place of Ordinary Residence in the State-

- (a) Reason of being absent from the place of ordinary residence in the State-
 - (i) employment.....
 - (ii) education.....
 - (iii) other (Give Description).....
- (b) Date from which absents from ordinary residence in State (DD/MM/YYYY)

3. Full residential address in the country outside India where currently residing

4. Full Official address in the country outside India currently residing (address of the place of employment or the education institution where studying)

.....

5. Declaration — I hereby declare that to the best of knowledge and belief —

- (a) all information given in this application is true.
- (b) I am a citizen of India by birth/ domicile/ naturalisation.
- (c) I have not acquired citizenship of any other country.
- (d) But for being absent from the place of my ordinary residence in India owing to the reason given in 2(a) above, I would have been ordinarily resident at the address given in my Indian Passport, which has been reproduced at I(h) above.
- (e) I undertake to immediately inform the Electoral Registration Officer through the Indian Mission in the Country of my current residence if I renounce my Indian Citizenship or if I acquire the citizenship of any other country.
- (f) I undertake to immediately inform the Electoral Registration Officer through the Indian Mission in the country of my current residence of any change in my residential address in the country of my residence for the records of the Electoral Registration Officer. I understand that any notice sent to me at the address, which is my residential address in the country of my current residence according to the records of the Electoral Registration Officer, shall be considered as due service of notice to me under the Jammu and Kashmir Representation of the People Act, 1957 and the rules made there under, and that it is my responsibility to keep the

Electoral Registration Officer informed of my latest residential address in the country of my current residence.

- (g) If I return to India and become ordinarily resident in India, I shall immediately inform the Electoral Registration Officer of the concerned Assembly Constituency.
- (h) I have not applied for inclusion of my name in the electoral roll of any other constituency.
- (i) My name has not already been included in this or any other constituency.

Or

My name may have been included in the electoral roll of Constituency in the State in which I was ordinarily resident earlier at the address mentioned below and, if so, I request that the same may be deleted from that electoral roll, or transposed, as may be appropriate.

Full address (Earlier place of ordinary residence).....

Elector Photo Identity Card (if issued) number.....

date of issue.....

- (j) I have not been issued an EPIC in India/have been issued an EPIC which is enclosed with this application for cancellation.

Signature

Place.....

Date.....

PART-B

(For use in the office of Electoral Registration Officer)

Application received on. (DD/MM/YYYY)

The application in Form 6A of Shri/Shrimati/Kumari

has been:-

- (a) Accepted and the name has been registered in the electoral roll of (constituency) at S.No. Part No.
- (b) Rejected for the reason.....

Date..... [Electoral Registration Officer].

.....Perforation.....

PART-C

ACKNOWLEDGEMENT FOR APPLICATION

(When presented in person to the registration officer)

Received the application in Form 6A of

Shri/Shrimati/Kumari _____

Address _____

Date _____

Signature of the Verifying Officer _____

Address _____

GUIDELINES FOR FILLING UP THE APPLICATION FORM-6A

General Instructions

Who can file Form-6A

1. Every permanent resident of the State staying in a foreign country, who has not acquired citizenship of a foreign country, and has completed 18 years as on the qualifying date, can make an application in Form 6A for being registered in the roll for the constituency pertaining to the locality in which his place of residence in India as mentioned in the passport is located. The application in Form 6A can be presented to the registration officer concerned.

2. The applicant should have completed eighteen years of age as on the qualifying date of the year. For example, if the application is for inclusion of name in the electoral roll with reference to 01-01-2011 as the qualifying date, the applicant should have completed 18 years as on 01-01-2011.

Where to submit the application in Form-6A

3. The application should be submitted directly to the Electoral Registration Officer (ERO) of the constituency within which the place of ordinary residence of the applicant as given in the valid passport falls. The Application in Form 6A can be presented in person to the ERO or sent by post addressed to the ERO concerned.

[The particulars and postal address of the EROs of all the constituencies of India can be seen on the website of Election Commission of India (<http://eci.nic.in>)]

Documents to be attached

4. Paste one recent passport size coloured photograph with a light background (preferably white) showing the full face of the applicant.

5. Fill in all the columns in Form-6A. Write your name and other particulars as given in the valid Indian Passport.

6. If application is sent by post, it should be accompanied by photo-copy of the relevant pages of the passport containing the photograph and all other

particulars of the applicant and the page containing the valid visa endorsement. These photo-copies should be duly self attested. Applications without the attested photo-copies of these documents will be liable to be summarily rejected.

7. If the application is submitted in person before the ERO, the application should be accompanied by a photo-copy of the relevant pages of the passport as mentioned above. The original passport should also be produced along with the application for verification by the registration officer. The passport will be returned immediately after verification.

Voting

8. It may be noted that after your enrolment, you will be able to cast vote in election in the constituency, if you are physically present in the polling station along with your original passport on the day of poll.]

FORM 7

[See rules 13(2) and 26]

APPLICATION FOR OBJECTING INCLUSION OR SEEKING DELETION OF NAME IN ELECTORAL ROLL

To

The Electoral Registration Officer,
.....Assembly/Parliamentary constituency

Sir,

¹I object to the proposed inclusion of the name of the under mentioned person in the electoral roll for the above constituency. Particulars in support of my² objection are given below:

or

²I submit that the entry relating to ³myself/⁴the person named below is required to be deleted for the reasons stated hereunder:

I. ¹ Details of person inclusion of whose name is objected to:	Name	Surname (if any)
---	------	------------------

1 First alternative will be relevant during preparation/revision of electoral roll. Second alternative will be relevant during continuous updating after final publication of electoral roll. Strike out the inappropriate alternative.

2 First alternative will be relevant during preparation/revision of electoral roll. Second alternative will be relevant during continuous updating after final publication of electoral roll. Strike out the inappropriate alternative.

3 Strike out the inappropriate alternative.

4 Strike out the inappropriate alternative.

¹ Details of person whose entry is to be deleted:	Part number of electoral roll in which his/her name is included:	His/her serial number in that part:	Elector's photo identity card (if issued) number:
**II. Detail of objector	Name		Surname (if any)
Sex (male/female): ***Father's Name Mother's Name Husband's Name	Part number of electoral roll in which objector's name is included: Name	His/her serial number in that part: Surname (if any)	

** Part-II not to be filled where applicant seeks deletion of entry relating to himself.

*** Strike out the inappropriate alternative.

III. Particulars of place of ordinary residence ¹objector/²person seeking deletion. (Full address):

House/Door number:

Street/Area/Locality/Mohalla/Road:

Town/Village:

Post office:

Pin Code:

Tehsil:

District:

.....(Perforation).....

RECEIPT OF APPLICATION

Received the application in Form 7 of ³Shri/ Shrimati/ Kumari ..

.....
⁴Address.....

Date

1 First alternative will be relevant during preparation/revision of electoral roll. Second alternative will be relevant during continuous updating after final publication of electoral roll. Strike out the inappropriate alternative.

2 First alternative will be relevant during preparation/revision of electoral roll. Second alternative will be relevant during continuous updating after final publication of electoral roll. Strike out the inappropriate alternative.

3 To be filled in by the applicant.

4 To be filled in by the applicant.

Signature of the officer receiving the application on
Behalf of the Electoral Registration Officer
(Address)

.....

IV. Reason(s) for ¹objection/²deletion:

V. Declaration:

I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.

Place:

Date:

Signature or thumb impression of the applicant

Note. - Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 140-A, Representation of the People Act, 1957(IV of 1957).

DETAILS OF ACTION TAKEN

(To be filled by Electoral Registration Officer of the constituency)

The application of Shri/Smt./Km ³objecting to inclusion/
⁴seeking deletion of name of Shri/Smt./Km in the electoral
roll in Form 7 has been accepted/⁵rejected.

Detailed reasons for ⁶acceptance [under or in pursuance of rule
18⁷/20⁸/26(3)] ⁹or ¹⁰rejection [under or in pursuance of rule
17¹¹/20¹²/26(3)¹³]:

Place:	Signature of Electoral	(Seal of the Electoral
Date:	Registration Officer	Registration Officer)

-
- 1 Strike out the inappropriate alternatives.
 - 2 Strike out the inappropriate alternatives.
 - 3 Strike out the inappropriate alternatives.
 - 4 Strike out the inappropriate alternatives.
 - 5 Strike out the inappropriate alternatives.
 - 6 Strike out the inappropriate alternatives.
 - 7 Strike out the inappropriate alternatives.
 - 8 Strike out the inappropriate alternatives.
 - 9 During continuous updating after final publication of electoral roll.
 - 10 Strike out the inappropriate alternatives.
 - 11 Strike out the inappropriate alternatives.
 - 12 Strike out the inappropriate alternatives.
 - 13 During continuous updating after final publication of electoral roll.

FORM 8

[See rule 13(3) and 26]

**APPLICATION FOR CORRECTION TO PARTICULARS
ENTERED IN ELECTORAL ROLL**

To			
The Electoral Registration Officer,			
....., Assembly /Parliamentary constituency.			
Sir,			
I request that entry relating to myself appearing in the electoral roll for the above constituency is not correct and it should be corrected. Correct particulars in support of my request are given below:			
I. Applicant's details	Name		Surname (if any)
Part number of electoral roll:	Serial number in that part:		
Age as on 1st January . ¹	Years:	Months:	Sex (male/female):
Date of birth, if known:	Day:	Month:	Year:
² Father's Name	Name	Surname (if any)	
Mother's Name			
Husband's Name			
II. Particulars of place of ordinary residence (Full address):			
House/Door number:			
Street/ Area/Locality/Mohalla/Road:			
Town/Village:			
Post Office:		Pin code:	
Tehsil:			
District:			
1. Please insert the year i.e. 2003, 2004, etc.			
2. Strike out the inappropriate alternative.			

III. Details of Electors' photo identity card (if issued, in this or some other constituency)
Electors' photo identity card number:
Name of the constituency:
IV. Details of entries to be corrected:
*My name/ *Age/ *Father's/Mother's/Husband's name/ *Sex/ Address/ *Electors' photo identity card number may be corrected in terms of information provided in this Form above.
Place:
Date:
Signature or thumb impression of the elector

* Strike out the inappropriate alternative

Note.- Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 140-A, Representation of the People Act, 1957(IV of 1957).

.....(Perforation).....

Receipt of application

Received the application in Form 8 of ¹Shri/Shrimati/Kumari

.....

²Address.....

Date

Signature of the officer receiving the application on
behalf of the Electoral Registration Officer

(Address)

.....

Details of action taken

(To be filled by Electoral Registration Officer of the constituency)

The application of Shri/Smt./Km. for correction of entry in the electoral roll in Form 8 has been ³accepted/ ¹rejected.

1 To be filled in by the applicant.

2 To be filled in by the applicant.

3 Strike out the inappropriate alternative.

Street/ Area/ Locality/ Mohalla/ Road:			
Town/ Village:			
Post office:		Pin Code:	
Tehsil:			
District:			
III. Period of continuous residence at the above address on the date of application:		Years:	Months:
IV. Part number to which the entry has to be transposed (if known):			
* V. Details of applicant	Name	Surname (if any)	
	Part number of electoral roll in which his/ her name is included:	His/ her serial number in that part:	Elector's photo identity card (if issued) number:

* Part V not to be filled where applicant seeks transposition of entry relating to himself.

.....(Perforation).....

RECEIPT FOR APPLICATION

Received the application in Form 8-A of ¹Shri/Shrimati/Kumari

.....

²Address.....

Date

Signature of the officer receiving the application on
behalf of the Electoral Registration Officer
(Address).....

.....

VI. Declaration:

I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.

1 To be filled in by the applicant.

2 To be filled in by the applicant.

Place:	
Date:	
Signature or thumb impression of the applicant	

Note.- Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 140-A, Representation of the People Act, 1957(IV of 1957).

Details of action taken

(To be filled by Electoral Registration Officer of the constituency)

The application of Shri/Smt./Km. for transposition of entry relating to himself/herself/Shri/Smt./Km. in the electoral roll in Form 8-A has been accepted/rejected¹.

Detailed reasons for ²acceptance or rejection under rule 26(3)

Place:	Signature of Electoral	(Seal of the Electoral
Date:	Registration Officer	Registration Officer)

FORM 9

[See rule 15 and 16]

LIST OF CLAIMS

Date of receipt	Serial Number	Name of claimant	Name of father/ husband/ mother	Place of residence	* Date, time and place of hearing
1	2	3	4	5	6

** To be filled by the Registration Officer and not by an officer designated under rule 14.*

1 Strike out the inappropriate alternative.

2 Strike out the inappropriate alternative.

FORM 10

[See rule 15]

OBJECTION TO INCLUSION OF NAMES

Date of receipt	Serial Number	Full name of objector	Particulars of name objected to			Reasons in brief for objection	*Date, time and place of hearing
			Part No.	Serial No.	Name in full		
1	2	3	4	5	6	7	8

FORM 11

[See rule 16]

LIST OF OBJECTION TO PARTICULARS IN ENTRIES

Date of receipt	Serial Number	Name in full of elector objecting	Part No. and Serial No. of entry	Nature of objection	*Date, time and place of hearing
1	2	3	4	5	6

* To be filled by the Registration Officer and not by an officer designated under rule 14.

FORM 12

[See rule 19(1)(b)(i)]

NOTICE OF HEARING OF A CLAIM

Duplicate
(Office copy)
To

(Full name and address of claimant)

Reference : Claim No. _____

Take notice that your claim for the inclusion of your name in the electoral roll will be heard at _____ (place) at _____ O'clock on the _____ day of _____ 200 . You are directed to be present at the hearing with such evidence as you may like to adduce.

Place _____

Date _____

Electoral Registration Officer.

FORM 12

[See rule 19(1)(b)(i)]

NOTICE OF HEARING OF A CLAIM

Original
(To be served on the claimant)
To

(Full name and address of claimant)

Reference : Claim No. _____

Take notice that your claim for the inclusion of your name in the electoral roll will be heard at _____ (place) at _____ O'clock on the _____ day

of _____ 200 . You are directed to be present at the hearing with such evidence as you may like to adduce.

Place _____

Date _____

Electoral Registration Officer.

Certificate of service of notice
Received Notice of the Date of Hearing

Date _____

Claimant

Certified that the notice on the claimant has been duly served by me this _____ day of _____ on (name) _____ personally/by affixation on residence.

Place _____

Date _____

Serving Officer.

N.B.-If this notice is served by post, attach the receipt here.

FORM 13

[See rule 19(1)(b)(ii)]

NOTICE OF THE OBJECTOR

Original

(To be served on the objector)

To

(Full name and address of objector)

Reference : Objection No. _____

Take notice that your objection to the inclusion of the name of _____ will be heard at _____ (place) at _____ O'clock on the _____ day of _____ 200____ . You are directed to be present at the hearing with such evidence as you may like to adduce.

Place _____

Date _____

Electoral Registration Officer.

FORM 13

[See rule 19(1)(b)(ii)]

NOTICE OF THE OBJECTOR

Duplicate
(Office copy)
To

(Full name and address of objector)

Reference : Objection No. _____

Take notice that your objection to the inclusion of the name of:-

will be heard at _____ (place) at
_____ O'clock on the _____ day of
_____ 200_____. You are directed to be present at the
hearing with such evidence as you may like to adduce.

Place _____

Date _____

Electoral Registration Officer.

Certificate of service of notice
Received notice of the date of hearing

Date _____

Objector

Certified that the notice on the objector has been duly served by me
this _____ day of _____ on (name) _____ per-
sonally/ by affixation on residence.

Place _____

Date _____

Serving Officer.

N.B.-If this notice is served by post, attach the receipt here.

FORM 14

[See rule 19(1)(b)(ii)]

Duplicate
(Office copy)
To

(Full name and address of person objected to)

Reference : Objection No. _____

Take notice that the objection to the inclusion of your name at Serial
No. _____ in Part _____
of the electoral roll for _____
constituency filed by

Full name _____

and address _____

of objector) _____

will be heard at _____ (place) at

_____ O'clock on the
_____ day of _____ 200_____

You are directed to be present at the hearing with such evidence as you
may like to adduce. The grounds of objection (in brief) are:—

(a)

(b)

Place _____

Date _____

Electoral Registration Officer.

FORM 14

[See rule 19(1)(b)(ii)]

Original
(To be served on the person objected to)
To

(Full name and address of person objected to)

Reference : Objection No. _____

Take notice that the objection to the inclusion of your name at Serial
No. _____ in Part _____
of the electoral roll for _____
constituency filed by

Full name _____

and _____ address _____

of objector) _____

will be heard at _____ (place) at
_____ O'clock on the _____ day of
_____ 200____ You are directed to be present at the
hearing with such evidence as you may like to adduce. The grounds of
objection (in brief) are:—

(a)

(b)

(c)

Place _____

Date _____

Electoral Registration Officer.

Certificate of Service of Notice

Received notice of the date of hearing

Date _____

Person objected to

Certified that the notice on the person, the entry relating to whose
name has been objected to has been duly served by me this
_____ day of _____ on
(name) _____ personally/by affixation on residence.

Serving Officer.

Place _____

Date _____

N.B.-If this notice is served by post, attach the receipt here.**FORM 15**

[See rule 19(1)(b)(iii)]

**NOTICE OF HEARING OF AN OBJECTION TO PARTICULARS
IN AN ENTRY**

Duplicate

(Office copy)

To

(Full name and address of objector)

Reference : Objection No. _____

Take notice that the objection to certain particulars in the entry relating to you will be heard at _____ (place at _____ O'clock on the _____ day of _____ 200____. You are directed to be present at the hearing with such evidence as you may like to adduce.

Place _____

Date _____

Electoral Registration Officer.**FORM 15**

[See rule 19(1)(b)(iii)]

**NOTICE OF HEARING OF AN OBJECTION TO PARTICULARS
IN AN ENTRY**

Original

(To be served on the objector)

To

(Full name and address of objector)

Reference : Objection No. _____

Take notice that your objection to certain particulars in the entry relating to you will be heard at _____ (place) at _____ O'clock on the _____ day of _____ 200____. You are directed to be present at the hearing with such evidence as you may like to adduce.

Electoral Registration Officer.

Place _____

Date _____

Certificate of Service of Notice
Received notice of the date of hearing

Date _____

Objector

Certified that the notice on the objector has been duly served by me this _____ day of _____ on (name) _____ personally/by affixation on residence.

Place _____

Date _____

Serving Officer.

N.B.-If this notice is served by post, attach the receipt here.

FORM 16

[See rule 22(1)]

NOTICE OF FINAL PUBLICATION OF ELECTORAL ROLL

It is hereby notified for public information that the list of amendments to the draft electoral roll for the _____ constituency has been prepared in accordance with the Jammu and Kashmir Registration of Electoral Rules, 1966, and a copy of the said roll together with the said list of amendments has been published and will be available for inspection at my office.

Electoral Registration Officer.
Address _____

Place _____

Date _____

FORM 17

[See rule 28]

**APPLICATION FOR INCLUSION OF NAME IN THE
ELECTORAL ROLL FOR A LOCAL AUTHORITIES
CONSTITUENCY**

To

The Electoral Registration Officer,
_____ Local Authorities' Constituency.

Sir,

I am a member of _____ which is a constituent local authority exercising jurisdiction within the limits of the _____ local authorities constituency. I am, therefore, entitled to be registered as an elector in the said constituency, and request that my name be included in the electoral roll thereof.

My address is:

Yours faithfully

FORM 18

[See rule 29]

**APPLICATION FOR INCLUSION OF NAME IN THE
ELECTORAL ROLL FOR PANCHAYATS' CONSTITUENCY**

To

The Electoral Registration Officer,
_____ Panchayats' Constituency.

Sir,

I am a member of _____ which is a constituent Panchayat exercising jurisdiction within the limits of the _____ Panchayat Constituency. I am, therefore, entitled to be registered as an elector in the said constituency, and request that my name be included in the electoral roll thereof.

My address is:

Yours faithfully
